



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Planning and Development Policy Development Advisory Group

Monday, 18th May, 2020 at 10.00 am
via Remote Video Link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Claire Vickers (Chairman)

Karen Burgess
Brian Donnelly
Ruth Fletcher
Nigel Jupp
Liz Kitchen

Lynn Lambert
Tim Lloyd
Godfrey Newman
Louise Potter
Diana van der Klugt

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting To receive the notes of the meeting held on 13 January 2020	3 - 6
3. Regular update on progress of key strategic sites allocated in the HDPF To update the Group on progress in delivering the key strategic sites allocated in the adopted Horsham District Planning Framework	
4. Horsham District Local Plan Review update To update the group on the Local Plan Review process, including the initial outcomes of the Local Plan review consultation	

5. **Forward Plan Extract for the Planning and Development Portfolio**

7 - 10

To note the Forward Plan extract for the Planning and Development Portfolio

Planning and Development Policy Development Advisory Group
13 JANUARY 2020

Present: Councillors: Claire Vickers (Chairman), Karen Burgess, Liz Kitchen, Lynn Lambert, Tim Lloyd, Godfrey Newman, Louise Potter and Diana van der Klugt

Apologies: Councillors: Brian Donnelly

Absent: Councillors: Alan Britten and Nigel Jupp

Also Present: Michael Croker and Ruth Fletcher

27 **NOTES OF PREVIOUS MEETING**

The notes of the previous meeting held on 11 November were received.

28 **REGULAR UPDATE ON PROGRESS OF KEY STRATEGIC SITES ALLOCATED IN THE HDPF**

The Head of Development updated the Group on progress on allocated strategic sites since the previous meeting.

Land North of Horsham: Reserved matters application for Bohunt School had been granted, with work scheduled to begin after the completion of the required ecology surveys. Related roadworks were being progressed and the Group were advised that these would be ready when the school opens in 2021.

The Director of Place agreed she would speak to Legal & General, the developer, regarding the need for cycling provision to comply with the site wide cycling strategy.

Southwater: The application for the final phase, Phase 5, had been received. The development's sports facilities were now open to the public.

Billingshurst: The first two phases were progressing well. Officers were in discussion with the developers regarding the third phase, the permission of which is due to expire shortly.

Land East of Billingshurst: The developers were meeting their obligations, with over 470 dwellings approved.

Kilnwood Vale: The on-site school had opened, and reserved matters applications for the second and third phases approved.

Highwood: Work on the southern section of the site was continuing. It was noted that the housing mix had been amended to include a greater proportion of smaller properties and that a majority of Affordable Housing had already been

delivered. The Group were advised that West Sussex County Council considered the delivery of the fire station a priority.

Novartis: Discussions with the applicant on finalising the legal agreement were in progress. Some businesses had already expressed an interest in the employment floor-space that would be included on the site.

The Director of Place agreed to discuss health facility requirements across the north of the district with the CCG (Clinical Commissioning Group).

29 **HORSHAM DISTRICT LOCAL PLAN REVIEW UPDATE**

The Head of Strategic Planning gave a presentation on the 'Local Plan Review 2019 - 2036 Consultation Document', If approved for consultation, the period for comment would run from 17 February to 30 March 2020.

The consultation document has a similar structure to the current Local Plan, and the Group noted the main sections of the document, which included: key principles and objectives; policies for growth and change; economic development; housing, including proposed smaller and larger strategic sites and affordable housing; natural environment; development quality and design; and climate change and energy efficiency.

The Cabinet Member stated that the revised Local Plan would give the Council control over future development. She stressed the importance of the consultation process in informing the next stage of the Local Plan review and that the content of the document is not Council policy and is very much to seek the views and comment.

The Communications and Marketing Officer outlined the measures being taken to raise awareness and helping residents keep informed during the consultation process, through a number of channels including leaflets, the HDC newsletter, digital media and targeted advertising. The Group agreed that this communication strategy, including the option to sign-up for electronic updates, was an effective way to encourage community engagement.

30 **FORWARD PLAN EXTRACT FOR THE PLANNING AND DEVELOPMENT PORTFOLIO**

The extract from the Forward Plan was noted.

31 **THE FUTURE HOMES STANDARD CONSULTATION**

The Head of Building Control joined the meeting to brief the Group on the current government consultation on a Future Homes Standard, which runs until 7 February. The Future Homes Standard is intended to help future-proof new build homes with low carbon heating and energy efficiency requirements.

The Head of Building Control and the Director of Place sought the views of the Group, in particular in relation to a proposed amendment to the Planning and Energy Act 2008. This amendment related to the role of local planning authorities in setting energy efficiency standards for dwellings.

A briefing note and copy of the consultation would be distributed to the Group after the meeting.

The meeting closed at 11.36 am having commenced at 10.00 am

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN – Planning & Development Portfolio

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

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What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
3.	Review of fees for High Hedge Disputes	Cabinet	4 Jun 2020	Open	Barbara Childs, Director of Place barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
4.	Charging for Horsham District Transport modelling data	Cabinet	4 Jun 2020	Open	Barbara Childs, Director of Place barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
	Conservation Area Appraisal - Warnham and Slinfold	Cabinet	23 Jul 2020	Open	Barbara Childs, Director of Place barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)

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